

Generating Evidence ...

The Viewer feature in Milestone XProtect Enterprise 5.6 lets you quickly generate evidence material. You are able to print the evidence, send it via e-mail, or export it in three different formats.

You open the Viewer by clicking the *Viewer* button in Milestone XProtect Enterprise 5.6's Monitor application.

Using the Viewer

In the Viewer, select the cameras you want to include in the evidence material. You do this either through the *Views* menu, or by using the Viewer's *Settings* and *Database Information* control panels to set up a new view.



Opens *Settings* control panel



Opens *Database Information* control panel

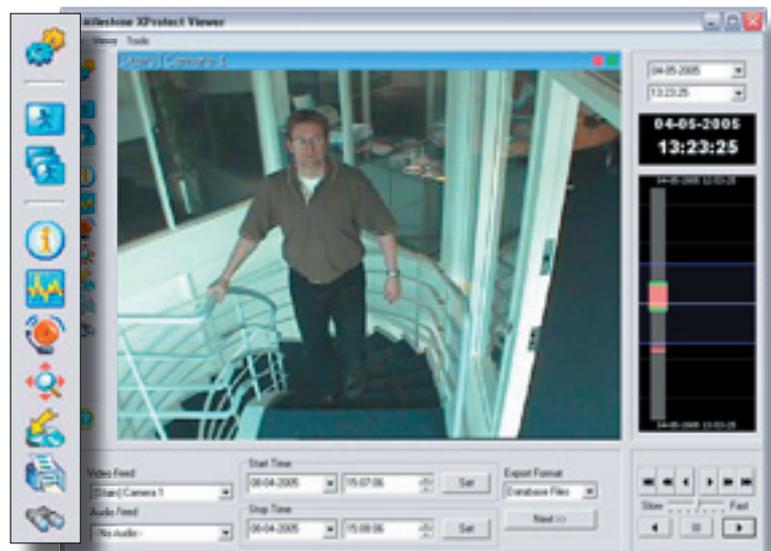
You browse recordings by specifying the date and time of the required recordings in the date and time fields in the top right corner. Alternatively, use the *Alarm Overview*, the *Motion View*, the *Timeline*, or the playback controls to find the required recordings.



Opens *Alarm Overview*



Opens *Motion View*



The Viewer, in this case displaying the view from a single camera

Printing Evidence

1. Select the required camera in the View, and browse to the image you want to print.
2. Click the *Print* icon to open the *Print* control panel. 
3. Fill in the *Operator's Note*, *Company*, and *Operator* fields.
4. Click the *Print* button to print the evidence.

Sending Evidence via E-Mail

The e-mail feature must be set up by the system administrator before you can use it. Ask if in doubt.

1. Select the required camera in the View, and browse to the image you want to send via e-mail.
2. Click the *Send E-mail Report* icon to open the *E-mail Report* control panel. 
3. Type the e-mail address of the recipient. If sending to several recipients, separate e-mail addresses with a semicolon (example: aa@aa.aa;bb@bb.bb).
4. Type a subject text for the e-mail. Verify that the *Image* field lists the camera you require.
5. Type a message, typically a description of the recorded incident, and click the *Send* button.

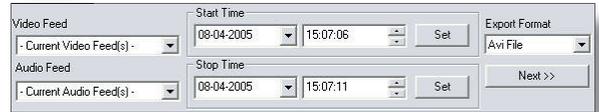
Exporting Video and Audio Evidence

You are able to export entire video and audio sequences in three different formats:

AVI file (movie clip), Database files (you can include the Viewer itself in the export, so others can easily view the database files), and JPG/WAV files (image/audio clip).

To begin the export, do the following:

1. Click the *Export* icon to open the *Export* control panel. 
2. In the *Export* control panel's *Video Feed* and *Audio Feed* lists, select the camera and microphone you want to export.



With the options *Current Video Feed(s)* and *Current Audio Feed(s)* you can batch export **all** cameras and microphones in your current view.

3. Browse to the required start time for the export, and click the *Start Time* section's *Set* button.
4. Browse to the required stop time of the export, and click the *Stop Time* section's *Set* button.
5. Select required *Export Format*, click the *Next* button, and follow **one** of the procedures described below. Note that procedures vary depending on the selected export format:

Export format: AVI file

- a. Select required *Export Path* (if you keep the default setting, the database files will be exported to an *Exported Images* folder on your desktop).
- b. Select required frame rate. *Full* will export all images to the AVI file; *Half* will reduce the size of the AVI file by only exporting every second image, yet still play back in real-time speed.
- c. Select whether timestamps from the surveillance system should be added to the AVI file.
- d. In the *Codec* list, select the video codec (compression/decompression technology) you want to use for generating the AVI file. If available, the codecs *Indeo Video 5.10* or *Microsoft Video 1* are recommended.
- e. Click the *Next* button to start the export.

Export format: Database files

- a. Select required *Export Path* (if you keep the default setting, the database files will be exported to an *Exported Images* folder on your desktop).
- b. Select whether the Viewer program files should be included in the export. If you include the Viewer in the export, the exported databases can be viewed on any PC.
- c. Click *Next*. Fill in the *Operator* and *Operator's Note* fields.
- d. Click *Next*, and select whether to encrypt and/or compress the exported databases. If you select encryption, specify a password for decrypting the exported databases, and remember to send the password to the recipient **separately**.
- e. Click the *Next* button to start the export.

Tip: If you included the Viewer application in your export, copying all exported files to the root of a CD or DVD will start the CD/DVD automatically when the recipient inserts it.

Export format: JPG/WAV files

- a. Select required *Export Path* (if you keep the default setting, the database files will be exported to an *Exported Images* folder on your desktop).
- b. Select whether timestamps from the surveillance system should be added to the exported JPGs.
- c. Click *Next* to start the export.

